

MHIL Provider Memo

Molina Healthcare of Illinois | February 1, 2024

Reminder: Billing With the Correct Authorization Number

Molina Healthcare of Illinois (Molina) reminds providers to always use the correct Prior Authorization (PA) number when submitting claims. Claims received with an incorrect PA number will deny automatically.

Providers—particularly in waiver billing—should **not** use a weekly frequency PA number. They should bill using the latest PA number issued by Molina. Claims using the outdated weekly authorization will deny.

Correct Claim Example: Authorization is approved starting December 1, 2023, through December 31, 2024, with a monthly frequency of 100 units. Claims can be billed listing the daily units per line by the week or month—but **not** to exceed 100 total units each month. Claims should be submitted monthly, and the frequency should **not** exceed approved service plan units.

Providers should continue billing the entire month on one claim line and are **not** required to separate service lines by weekly or daily usage. Molina will, however, deny all charges that exceed the monthly authorized units. Please verify the PA number before submitting.

Questions?

We're here to help. Contact your dedicated Provider Relations Manager or email the Provider Network Management team at MHILProviderNetworkManagement@MolinaHealthcare.com. For help identifying your dedicated Provider Relations Manager, visit [Molina's Service Area page](#) at [MolinaHealthcare.com](https://www.molinahealthcare.com).

Provider portal alert

Providers no longer have direct access to the Molina Legacy Provider Portal. Ensure that you and your staff have access to streamlined claims management, authorizations, eligibility/benefit verification, and more. Get started with [Availity Essentials Portal](#) today!

Get critical updates

Receive news and updates about Molina services and plan requirements delivered straight to your inbox! [Click here](#) to receive updates curated for Molina's Illinois providers.

Note: Molina's website and documents are best viewed in Google Chrome or Microsoft Edge.