

MHIL Provider Memo

Molina Healthcare of Illinois, Inc. | May 21, 2024

Administrative Days for Certain Inpatient Stays

Effective with dates of service on or after July 1, 2019, Molina Healthcare of Illinois (Molina) will provide reimbursement for inpatient stays extended beyond medical necessity (Administrative Days) due to the inability to secure appropriate post-discharge placement.

Administrative Days (ADs) are inpatient stay days for members who no longer require acute hospital care, but whose circumstances make discharge to a sub-acute or post-acute setting problematic. It is expected that the facility will know the impediments to placement early in the patient's stay and begin working collaboratively with Molina on discharge planning as soon as possible.

Criteria for Administrative Days

To qualify for Administrative Days, the individual must no longer meet medical necessity for inpatient level of care but is unable to transition to a lower level of care due to circumstances beyond the hospital's control. A provider may request Administrative Days during concurrent review from the Utilization Management reviewer or upon appeal.

The provider should work with Molina's Case Management team to assist with next-level placement. Discharge planning is a partnership between hospitals and Molina, and we **strongly encourage** you to collaborate with us to identify any barriers to post-discharge placement as soon as possible upon admission.

Case Management should be involved early with all challenging discharges, working closely with the hospital to ensure a safe and timely discharge for the member. Collaboration can start by emailing Molina at CMescalationIL@MolinaHealthcare.com.

Billing requirements for ADs

For dates of service on or after July 1, 2019, ADs should be billed on a UB-04/837I Institutional Claim format. The facility will submit two claims to Molina:

- **Claim 1:** Regular inpatient claim following billing guidelines per the inpatient section of the IAMHP Comprehensive Billing Guide. **Use Discharge Code 95.**
- **Claim 2:** Inpatient claim for ADs only, **using Revenue Code 0169** for room-and-board charges **only**. Ancillary codes/services should **not** be billed on this claim and will **not** be payable by Molina while the member awaits placement. The admission date for an AD inpatient claim will be the date after the inpatient discharge date.

Note: Claims containing a mixture of Administrative Days and any other revenue code will be denied.

Since Claim 2 is reimbursable at a per diem rate, the standard HFS rules for interim claims apply. As noted in the IAMHP Comprehensive Billing Guide, interim claims for inpatient services rendered and paid using the per diem reimbursement methodology **cannot** be split unless the stay exceeds 30 days, or the

patient is transferred to another facility or category of service.

The coverage criteria, exclusionary criteria, and other details are found in Molina's Administrative Hospital Days policy or the IAMHP Comprehensive Billing Guide. Providers/facilities that have patients requiring Administrative Days should review [Molina's Administrative Days policy](#) on the website.

Provider education

Molina currently offers quarterly live webinars on Administrative Days. Please visit our webinar page and register for an upcoming session here: [Provider Education Series - Webinars \(molinahealthcare.com\)](#).

Questions?

We're here to help. Contact your dedicated Provider Relations Manager or email the Provider Network Management team at MHILProviderNetworkManagement@MolinaHealthcare.com. To help identify your dedicated Provider Relations Manager, visit our [Service Area page](#) at [MolinaHealthcare.com](#).

Provider portal alert

Providers no longer have direct access to the Molina Legacy Provider Portal. Ensure that you and your staff have access to streamlined claims management, authorizations, eligibility/benefit verification, and more. Get started with the [Avality Essentials Portal](#) today!

Get critical updates

Receive news and updates about Molina services and plan requirements delivered straight to your inbox! [Click here](#) to receive updates curated for Molina's Illinois providers.

Note: Molina's website and documents are best viewed in Google Chrome or Microsoft Edge.